

MINUTES

Notice of Public Meeting of the Board of Directors of Pensar Academy, Inc.

Pursuant to Arizona Revised Statutes ("A.R.S.") § 38-431.02, notice is hereby given to the members of the Board of Directors of Pensar Academy and to the general public that the board will hold a special meeting, open to the public as specified below. The Board of Directors reserves the right to change the order of items on the agenda, with the exception of public hearings set for a specified time. To ensure compliance with the Open Meeting Law, recipients of this message should not forward it to other Board members, and Board members should not reply to this message.

ALL AGENDA ITEMS OPEN FOR DISCUSSION AND POSSIBLE ACTION, INCLUDING REPORTS AND ACTION ITEMS

When: **Thursday, May 11, 2017 at 6:00 p.m. MST**
Where: **Pensar Academy, 7102 N. 58th Drive, Glendale, AZ 85301**

I. Opening

- A. **Call to Order:** Mrs. Shields (Mercado) calls meeting to order at 6:20pm.
- B. **Roll Call:** Present: Shields, Zupetz, Garcia, Sanderson. Absent: Klonoski. Quorum established.
- C. **Adoption of Agenda:** Motion to approve-Sanderson; 2nd-Zupetz. Motion passes unanimously.
- D. **Approval of Meeting Minutes:** Motion to approve March Meeting Minutes-Shields, 2nd-Zupetz. Motion passes unanimously. Motion to approve April Meeting Minutes-Shields, 2nd-Zupetz. Motion passes unanimously.
- E. **Call for Public Comments:** NONE

II. Monthly Reports

A. Principal's Report

- 1. *Student Enrollment* update given. Enrollment goal for 2017-18 school year projected to be met by next Board Meeting.
- 2. *Academic Report*
 - a. Professional Development Calendar proposed changes with the alteration of Wednesdays to half-days for students and afternoons reserved for the PD of staff.
 - b. Proposed schedule change to alter start time by 30 minutes and adjust Student Advisory to a component of home room structure.
- 3. *Staffing Report*
 - a. At this time, the Governing Board voted to recess the special meeting in order to convene to executive session in accordance with A.R.S. §38-431.03(A)(1) for the purpose of personnel, reporting structure, employee evaluations, and salary. Motion to move-Shields, 2nd-Zupetz. Motion passes unanimously.

Board Reconvenes to Public Session: 8:40pm.
- 4. *Financial Report*
 - a. Auditor Selection will be postponed until next Board Meeting. Mrs. Shields will vet the auditors and report findings to the Board.
 - b. Revised Budget Presentation completed.

III. Action Items

A. Business:

- 1. Vote to adopt Accounting Policies and Procedures: Motion to approve-Garcia, 2nd-Shields. Motion passes unanimously.
- 2. Vote to approve the Revised Budget: Motion to approve-Shields, 2nd-Zupetz. Motion passes unanimously.
- 3. Vote to approve the selection of an Auditor tabled for June 2017 Board Meeting.

B. Academics:

- 1. Vote to adopt the new Professional Development Schedule: Motion to approve-Garcia, 2nd-Sanderson. Motion passes unanimously.
- 2. Vote to adopt the new Academic Schedule: Motion to approve-Garcia, 2nd-Shields. Motion passes unanimously.

C. Governance:

- 1. Vote to adopt updated Personnel Manual: Motion to approve-Zupetz, 2nd-Shields. Motion passes

unanimously.

2. Vote to adopt/approve updated Child Find Policy: Motion to approve-Sanderson, 2nd-Shields. Motion passes unanimously.

D. Miscellaneous:

1. Vote to approve 8th grade overnight field trip: Motion to approve-Zupetz, 2nd-Shields. Motion passes unanimously.

IV. Adjourn

A. Adjourn

If you need translation services or are a person with a disability seeking reasonable accommodation in order to access the Board meeting, please contact Ms. Sandra Zupetz at (602) 427-7193 at least 24 hours prior to meeting, whenever possible.